

VOLUNTEER/INTERN VACANCIES

No	Role/ Title	Allowance	Brief Description & Requirements	Time Commitment	Please mark with an 'X' if you are interested to apply
1	VCT Counsellors	No	- Will be briefed during training	Tuesday, Fridays, Saturdays (during VCT hours)	<input type="checkbox"/>
2	Telephone Counsellors	No	- Will be briefed during training	Weekdays (after office hours only)	<input type="checkbox"/>
3	MSM Outreach Volunteers	Yes	- Will be briefed during training	Weekends: afternoons and/or evenings.	<input type="checkbox"/>
4	Translator	None	- Multiple vacancies available - English - Malay Translation company documents	Required once or twice a week (4-5 hrs/day)	<input type="checkbox"/>
5	Interns	None	- 4 vacancies available - Assist with administrative tasks in the following departments HR & Admin, Finance, Communications, Program.	Required: Fulltime - (Mon-Fri) min. 2 weeks. Part-time - 3-5 days a week, 2 - 6months commitment. Start as soon as possible.	<input type="checkbox"/>
6	Trainers	None	- Multiple vacancies available - Conducting training sessions for staff and volunteers in various areas: English, Communications, IT, leadership, admin skills, etc.	Preferably Wednesdays or Thursdays. Office hours only.	<input type="checkbox"/>
7	Designers	None	- Graphic Design (Flyers, Promo Materials, web design, copy-writing)	Weekdays. Based on your availability and Manager's prerogative	<input type="checkbox"/>

(Updated: May 2014)