## **PT FOUNDATION**

(Incorporation In Malaysia)

FINANCIAL STATEMENTS – 31ST DECEMBER, 2012

JAMES & CO.
CHARTERED ACCOUNTANTS (M)
FIRM NO. : AF 0984

PT FOUNDATION (Incorporated in Malaysia)

### FINANCIAL STATEMENTS – 31ST DECEMBER, 2012

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(Incorporated in Malaysia)

### **CORPORATE INFORMATION**

### THE BOARD OF TRUSTEES

Hisham Bin Hussein
Dato' Foong Choong Heng
Dato' Khor Swee Wah @ Khor Bee Leng

### **SECRETARY**

Wee Kheng Fatt (MIA No: 24329)

### **AUDITORS**

James & Co. (AF 0984) Chartered Accountants (M) No. 10B, Jalan Pangkor Off Jalan Tun Razak 50400 Kuala Lumpur

### **REGISTERED ADDRESS**

No.24-5-2 Jalan 2/101C Cheras Business Centre 5th Mile Jalan Cheras 56100 Kuala Lumpur

### PRINCIPAL PLACE OF OPERATION

No. 7C-1, 1st Floor, Jalan Ipoh Kechil, Off Jalan Raja Laut, 50350 Kuala Lumpur.

### PRINCIPAL BANKS

CIMB Bank Berhad

Maybank Berhad

(Incorporated in Malaysia)

### TRUSTEES' REPORT FOR THE YEAR ENDED 31ST DECEMBER, 2012

The trustees submit their report and the audited financial statements of the Foundation for the year ended 31st December, 2012.

### **PRINCIPAL ACTIVITIES**

The Foundation is principally engaged in the following activities:-

- a. To help minimize the rate of infection of HIV / AIDS amongst our communities and also help reduce discrimination of our communities that is based on ignorance and lack of information.
- To help provide care and support and improve the quality of life for people living with HIV / AIDS.
- c. To raise, receive, manage and administer funds for the general welfare of orphaned, abandoned, abused, neglected or victims of HIV / AIDS.
- d. To organize and to give talks and conduct seminars and workshop on HIV / AIDS at hospitals, factories and companies, charity organizations, youth organizations, schools, colleges and universities.
- e. To pursue the above objectives for the benefits of Malaysians only

#### **RESULTS**

The results of the operations of the Foundation for the year ended 31st December, 2012 are as follows:-

RM

Excess of expenditure over income after taxation

(217,132)

### **DIVIDENDS**

In accordance with the Memorandum of Association, no dividends are payable to the members of the Foundation.

#### **RESERVES AND PROVISIONS**

There were no material transfers to or from reserves or provisions during the financial year.

### **BAD AND DOUBTFUL DEBTS**

Before the income statement and balance sheet of the Foundation were made out, the trustees took reasonable steps to ascertain that appropriate action had been taken in relation to the writing off of bad debts and the making of provisions for doubtful debts and satisfied themselves that there were no known bad debts and no provision is required to be made for doubtful debts.

### **CURRENT ASSETS**

Before the income statement and balance sheet of the Foundation were made out, the trustees took reasonable steps to ensure that any current assets other than debts which were unlikely to realized in the ordinary course of business their values as shown in the accounting records of the Foundation have been written down to an amount which they might be expected to realize.

At the date of this report, the trustees are not aware of any circumstances, which would render the values attributed to the current assets in the financial statements misleading.

#### **VALUATION METHODS**

At the date of this report, the trustees are not aware of any circumstances which have arisen which render adherence to the existing methods of valuation of assets or liabilities of the Foundation misleading or inappropriate.

### **CONTINGENT AND OTHER LIABILITIES**

At the date of this report, there does not exist: -

- i) any charge on the assets of the Foundation, which has arisen since the end of the financial year which secures the liabilities of any other person; or
- ii) any contingent liability which has arisen since the end of the financial year.

No contingent liability or other liability has become enforceable or is likely to become enforceable within the period of twelve months after the end of the financial year which, in the opinion of the trustees, will or may substantially affect the ability of the Foundation to meet their obligations as and when they fall due.

### TRUSTEES OF THE FOUNDATION

The trustees in office since the date of the last report are as follows:-

Hisham Bin Hussein
Dato' Foong Choong Heng
Dato' Khor Swee Wah @ Khor Bee Leng

### TRUSTEES' BENEFITS

Since the end of previous financial year, no trustee of the Foundation has received or become entitled to receive any benefit (other than a benefit included in the aggregate amount of emoluments received or due and receivable by the trustees shown in the financial statements) by reason of a contract made by the Foundation of a related corporation with the director or with a firm of which the director is a member or with a Foundation in which the director has a substantial financial interest.

Neither during nor at the end of the financial year, was the Foundation a party to any arrangement whose object is to enable the trustees to acquire benefits by means of the acquisition of shares in or debentures of any other body corporate.

### **CHANGE OF CIRCUMSTANCES**

At the date of this report, the trustees are not aware of any circumstances, not otherwise dealt with in this report or the financial statements of the Foundation that would render any amount stated in the respective financial statements misleading.

### ITEMS OF A MATERIAL AND UNUSUAL NATURE

The results of the operations of the Foundation for the year ended 31st December, 2012 were not, in the opinion of the trustees, substantially affected by any item, transaction or event of a material and unusual nature.

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the trustees, to affect substantially the results of the operations of the Foundation for the current financial year.

### **AUDITORS**

The auditors, Messrs. JAMES & Co, Chartered Accountants (M) have indicated their willingness to continue in office.

Signed in accordance with a resolution of the trustees,

HISHAM BIN HUSSEIN

DATO' KHOK SWEE WAH @ KHOR BEE LENG

Kuala Lumpur,

Date: 13 NOV 2013

### PT FOUNDATION

(Incorporated in Malaysia)

### **STATEMENT BY TRUSTEES**

We, **HISHAM BIN HUSSEIN** and **DATO' KHOR SWEE WAH @ KHOR BEE LENG**, being two of the trustees of **PT FOUNDATION**, do hereby state that in our opinion, the financial statements set out on pages 8 to 17 are properly drawn up in accordance with applicable approved accounting standards in Malaysia so as to give a true and fair view of the state of affairs of the Foundation as at 31st December, 2012 and of the results of the operations, changes in equity and cash flow of the Foundation for the year ended on that date.

Signed in accordance with a resolution of the trustees,

HISHAM BIN HUSSEIN

DATO' KHOR SWEE WAH @ KHOR BEE LENG

Kuala Lumpur,

Date: 13 NOV 2013

### STATUTORY DECLARATION

I, HISHAM BIN HUSSEIN (NRIC 550831-01-5323), being the trustee primarily responsible for the financial management of PT FOUNDATION, do solemnly and sincerely declare that the financial statements set out on pages 8 to 17 are to the best of my knowledge and belief correct and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act, 1960.

Subscribed and solemnly declared by the abovenamed at Kuala Lumpur No:

in the Federal Territory this

13 NOV 2013 Before me: No: W 602 Name: KAPT (B) AFFANDI

BIN AHMAD

HISHAM BIN HUSSEIN

No. 86, Tingkat Bawah Jalan Putra 50350 Kuala Lumpur

ALAYSI

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF PT FOUNDATION

### **Report on the Financial Statements**

We have audited the financial statements of **PT FOUNDATION**, which comprise the balance sheet as at 31st December 2012, and the income statement, statement of changes in equity and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory notes, as set out on pages 8 to 17.

Trustees' Responsibility for the Financial Statements

The trustees of the Foundation are responsible for the preparation and fair presentation of these financial statements in accordance with Financial Reporting Standards and the Companies Act 1965 in Malaysia. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with approved standards on auditing in Malaysia. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the Foundation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the trustees, as well as evaluating the overall presentation of the financial statements.

In common with many foundations of similar size and organization, the Foundation's system of internal control is dependent upon the close involvement of the trustees. Where independent confirmation of the completeness of the accounting records were not available, we have accepted the assurances from the trustees that all the Foundation's transaction have been reflected in the records.

During the period of April 2012 to October 2012 there were significant withdrawals of cash for salaries and interaccount transfers by the then Finance Manager, Mr. Sivakumaran Thevasabai passed on, on the 3rd of November, 2012.

During the course of the preparation of accounts it was identified that cash withdrawn were never deposited, collections from fund raising were never accounted for and some claims were never paid. The totals of this "loss of cash" amounted to RM 107,946.

Due to the untimely demise of the then Finance Manager, the Foundation had little choice but to lodge a police report and is currently in the process of seeking legal redress from the late Sivakumaran Thevasabai's estate. We are uncertain of the outcome this proceedings and based on the concept of prudence have written off this "loss of cash" to the Profit and Loss Accounts.

FOUNDATION NO: 539826 - V

# INDEPENDENT AUDITORS' REPORT - 31ST DECEMBER, 2012 TO THE MEMBERS OF PT FOUNDATION

### Opinion

In our opinion, except for the effect on the financial statements of the matters referred to in the preceding paragraphs, the financial statements have been properly drawn up in accordance with Financial Reporting Standards and the Companies Act 1965 in Malaysia so as to give a true and fair view of the financial position of the Foundation as of 31st December, 2012 and of its financial performance and cash flows for the year then ended.

### Report on Other Legal and Regulatory Requirements

In accordance with the requirements of the Companies Act 1965 in Malaysia, we also report that in our opinion the accounting and other records and the registers required by the Act to be kept by the Foundation have been properly kept in accordance with the provisions of the Act.

### **Other Matters**

This report is made solely to the members of the Foundation, as a body, in accordance with Section 174 of the Companies Act 1965 in Malaysia and for no other purpose. We do not assume responsibility to any other person for the content of this report.

om & Co

JAMES & CO Firm No. AF 0984

Chartered Accountants (M)

AUGUSTINE JAMES

Approval No. 1515/08/14(J/PH) Chartered Accountant (M)

Kuala Lumpur,

Date: 13 NOV 2013

PT FOUNDATION (Incorporated in Malaysia)

## BALANCE SHEET AS AT 31ST DECEMBER, 2012

	Note	2012 RW	2011 RM
PROPERTY, PLANT AND EQUIPMENT	3	133,464	73,979
CURRENT ASSETS Other debtors and deposits Cash and bank balances  Less: CURRENT LIABILITIES Other creditors and accruals Provision for taxation		74,016 337,966 411,982 496,027 47,139 543,166	95,728 667,802 763,530 570,958 47,139 618,097
NET CURRENT (LIABILITIES) / ASSETS		(131,184)	145,433
Financed by:-	-		
ACCUMULATED FUND		2,280	219,412

(Incorporated in Malaysia)

# INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31ST DECEMBER, 2012

	Note	2012 RM	2011 RM
Revenue Cost of Services	4	2,870,936 (2,293,845)	2,121,383 (404,808)
GROSS INCOME OVER EXPENDITURE		577,091	1,716,575
Other Income Administrative Expenses		19,100	5,000
Depreciation of Property, Plant and Equipment		(225,074)	(211,858)
Operating Expenses		(49,165)	(18,841)
Staff Costs		(101,578)	(225,493)
		(437,506)	(1,189,554)
(DEFICIT) / EXCESS OF INCOME OVER EXPENDITURE BEFORE TAXATION Taxation	5 6	(217,132) 0	75,829 (1,400)
(DEFICIT) / EXCESS OF INCOME OVER EXPENDITURE AFTER TAXATION		(217,132)	74,429

(Incorporated in Malaysia)

# STATEMENT OF CHANGES IN ACCUMULATED FUND FOR THE YEAR ENDED 31ST DECEMBER, 2012

	Total RM
Balance at 1st January, 2011	144,983
Excess of Income over Expenditure for the year	74,429
Balance at 31st December, 2011	219,412
Deficit of Income over Expenditure for the year	(217,132)
Balance at 31st December, 2012	2,280

(Incorporated in Malaysia)

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31ST DECEMBER, 2012

CASH FLOWS FROM OPERATING ACTIVITIES	2012 RM	2011 RM
(Deficit) / Excess of Income over Expenditure before taxation for the year Adjustments:	(217,132)	75,829
Depreciation of property, plant and equipment (Deficit) / Excess of Income over Expenditure	49,165	18,841
before working capital changes	(167,967)	94,670
Increase/(Decrease) in Working Capital		
Other debtors and deposits Other creditors and accruals	21,712	(72,129)
	(74,931)	174,682
Net cash (used in) / generated from operations Tax paid	(221,186)	197,223
Net cash (used in) / generated from operating activities	(221,186)	197,223
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of property, plant and equipment	(108,650)	(18,900)
Net cash used in investing activities	(108,650)	(18,900)
Net (decrease) / increase in cash and cash equivalents	(329,836)	178,323
Cash and cash equivalents brought forward	667,802	489,479
Cash and cash equivalents carried forward	337,966	667,802
CASH AND CASH EQUIVALENTS COMPRISE		
Cash and bank balances	337,966	667,802

(Incorporated in Malaysia)

# NOTES TO THE FINANCIAL STATEMENTS 31ST DECEMBER, 2012

### 1. PRINCIPAL ACTIVITIES AND GENERAL INFORMATION

The Foundation is principally engaged in the following activities:-

- a. To help minimize the rate of infection of HIV / AIDS amongst our communities and also help reduce discrimination of our communities that is based on ignorance and lack of information.
- b. To help provide care and support and improve the quality of life for people living with HIV / AIDS.
- c. To raise, receive, manage and administer funds for the general welfare of orphaned, abandoned, abused, neglected or victims of HIV / AIDS.
- d. To organize and to give talks and conduct seminars and workshop on HIV / AIDS at hospitals, factories and companies, charity organizations, youth organizations, schools, colleges and universities.
- e. To pursue the above objectives for the benefits of Malaysians only

The Foundation is a foundation limited by guarantee, incorporated and domiciled in Malaysia.

### 2. SIGNIFICANT ACCOUNTING POLICIES

### 2.1 Basis of Accounting

The financial statements of the Company have been prepared under the historical cost convention and in compliance with applicable approved accounting standards in Malaysia.

### 2.2 Property, Plant & Equipment and Depreciation

Property, plant and equipment are stated at cost less accumulated depreciation . Depreciation of property, plant and equipment is provided on straight line basis calculated to write off the cost of each assets over the estimated useful life to their residual value at the following annual rates:-

Air-Conditioners	20%
Computers	20%
Furniture and fittings	20%
Office equipment	20%
Renovation	20%

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### 2.3 Foreign Currencies

Transactions in foreign currencies are recorded in Ringgit Malaysia at rates ruling on transaction dates. Foreign currency assets and liabilities are reported in Ringgit Malaysia at rates of exchange which closely approximate those ruling at balance sheet date. Exchange gains and losses are recorded in the income statement in the period they arise.

### 2.4 Revenue Recognition

Revenue from donation is recognised upon receipt of funds from donors.

### 2.5 Income Tax

Tax on the profit or loss for the year comprises current and deferred tax. Income tax is recognised in the income statement except to the extent that it relates to items recognised directly in equity, in which case it is recognised in equity.

Current tax expense is the expected tax payable on the taxable income for the year, using tax rates enacted or substantially enacted at the balance sheet date, and any adjustment to tax payable in respect of previous years.

Deferred tax is provided, using the liability method, on temporary differences arising between the tax bases of assets and liabilities and their carrying amounts in the financial statements. Temporary differences are not recognised for the initial recognition of assets or liabilities that at the time of the transaction affects neither accounting nor taxable profit. The amount of deferred tax provided is based on the expected manner of realisation or settlement of the carrying amount of assets and liabilities, using tax rates enacted or substantially enacted at the balance sheet date.

A deferred tax asset is recognised only to the extent that it is probable that future taxable profits will be available against which the asset can be utilised.

### 2.6 Employee Benefits

### i) Short-term Employee Benefits

Wages, salaries, bonuses, annual leave entitlement, medical leave, and other short-term employee benefits are recognised in the period in which the associated services are rendered by the employees.

### ii) Defined Contribution Plan

As required by law, Companies in Malaysia makes contributions to the state pension scheme, the Employees Provident Fund ("EPF"). Such contributions are recognised as an expense in the income statement as and when incurred.

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### 2.7 Impairment of assets

The carrying values of assets are reviewed for impairment when there is an indication that the assets might be impaired. Impairment is measured by comparing the carrying values of the assets with their recoverable amounts. The recoverable amount is the higher of net realisable value and value in use, which is measured by reference to discounted future cash flows. Recoverable amounts are estimated for individual assets or, if it is not possible, for the cash-generating unit.

An impairment loss is charged to the income statement immediately, unless the asset is carried at revalued amount. Any impairment loss of a revalued asset is treated as a revaluation decrease to the extent of previously recognised revaluation surplus for the same asset.

Subsequent increase in the recoverable amount of an asset is treated as reversal of the previous impairment loss and is recognized to the extent of the carrying amount of the asset that would have determined (net amortisation and depreciation) had no impairment loss been recognized. The reversal is recognized in the income statement immediately, unless the asset is carried at revalued amount. A reversal of an impairment loss on a revalued asset is credited directly to the revaluation surplus. However, to the extent that an impairment loss on same revalued asset was previously recognized as expenses in the income statement, a reversal of that impairment loss is recognized as income in the income statement.

### 2.8 Financial Instruments

Financial assets and financial liabilities recognised in the balance sheet include cash and bank balances and other receivables and payables. The measurement bases, extent and nature of the financial instruments are disclosed in their respective accounting policies.

Financial instruments are classified as liabilities or equity in accordance with the substance of the contractual arrangement. Interest, dividends, gains and losses relating to a financial instrument classified as a liability, are reported as expense or income. Distributions to holders of financial instruments classified as equity are charged directly to equity. Financial instruments are offset when the Company have a legally enforceable right to offset and intends to settle either on a net basis or to realise the asset and settle the liability simultaneously.

# 3. PROPERTY, PLANT AND EQUIPMENT

### 2012

### COST

	Balance at 01.01.2012 RM	Additions RM	Disposal RM	Balance at 31.12.2012 RM
Air-Conditioners Computers Furniture and fittings Office equipment Renovation	20,717 55,188 5,210 16,203 102,389 199,707	3,300 15,187 3,977 7,543 78,643	0 0 0 0	24,017 70,375 9,187 23,746 181,032
	199,707	108,650	0	308,357

## ACCUMULATED DEPRECIATION

	Balance at 01.01.2012 RM	Charge for the year RM	Adjustment RM	Balance at 31.12.2012 RM
Air-Conditioners Computers Furniture and fittings Office equipment Renovation	20,716 35,784 4,151 11,482 53,595	660 11,526 2,075 4,755 30,149	0 0 0 0	21,376 47,310 6,226 16,237 83,744
	125,728	49,165	0	174,893

### **NET BOOK VALUE**

	Balance at 31.12.2012 RM
Air-Conditioners Computers Furniture and fittings Office equipment Renovation	2,641 23,065 2,961 7,509 97,288
	133,464

## 3. PROPERTY, PLANT AND EQUIPMENT - CONT'D

2011

### COST

	Balance at 01.01.2011 RM	Additions RM	Disposal RM	Balance at 31.12.2011 RM
Air-Conditioners	20,717	0	0	20,717
Computers	50,228	4,960	0	55,188
Furniture and fittings	4,210	1,000	0	5,210
Office equipment	16,203	0	0	16,203
Renovation	89,449	12,940	0	102,389
	180,807	18,900	0	199,707

### **ACCUMULATED DEPRECIATION**

	Balance at 01.01.2011 RM	Charge for the year RM	Adjustment RM	Balance at 31.12.2011 RM
Air-Conditioners Computers Furniture and fittings Office equipment Renovation	20,716 30,969 4,013 9,426	0 4,815 138 2,056	0 0 0	20,716 35,784 4,151 11,482
ronovation	41,763 106,887	11,832 18,841	<u>0</u> 0	53,595 125,728

### **NET BOOK VALUE**

	Balance at 31.12.2011 RM
Air-Conditioners Computers Furniture and fittings Office equipment Renovation	1 19,404 1,059 4,721 48,794
	73,979

### 4. REVENUE

Revenue represents funds from donations, grants and sales of merchandise.

# 5. (DEFICIT) / EXCESS OF INCOME OVER EXPENDITURE BEFORE TAXATION

	2012 RM	2011 RM
(Deficit) / Excess of income over expenditure before taxation is stated after charging / (crediting) as follows:-		
Auditors' remuneration	9,000	8.000
Depreciation of property, plant and equipment	49,165	18,841
Loss of cash	107,946	. 0
Rental of premises - IKHLAS	39,600	39,600
Rental of premises - PTF HQ	18,000	18,000
Rental of premises - MSM programs	18,000	18,000
Rental of equipment	300	2,903
Staff costs	437,506	153,837
Rental income	(19,100)	(5,000)

Staff costs included salaries, bonuses, allowances, Employee Provident Fund, Socso and other staff related expenses.

### 6. TAXATION

	2012 RM	2011 RM
Provision based on results for the year	0	1,400

### 7. COMPARATIVE FIGURES

Certain figures in the previous year have been reclassified to effect a better comparison.